Indian Institute Of Technology
Delhi
Hauz Khas, New Delhi – 110 016. Website : www.iitd.ac.in

Advt. No. E-II/17/2018 (Deputation)

Only ONLINE Applications are invited from the Indian Nationals for filling up for the following post on deputation basis for IIT Delhi:-

<table>
<thead>
<tr>
<th>Name of the post</th>
<th>Deptt./Centre/Section/Unit</th>
<th>Group</th>
<th>No. of vacancies</th>
<th>Age Limit (as on the last date of Advertisement)</th>
<th>Pay scale</th>
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<tbody>
<tr>
<td>Deputy Registrar</td>
<td>Administration</td>
<td>A</td>
<td>02</td>
<td>56 years</td>
<td>PB-3 (Rs. 15600-39100) with G.P. of Rs. 7600/- (Pre-Revised) Level 12 as per 7th CPC</td>
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Prescribed Minimum Qualification / Experience:

Officers from the Central / State Governments or Institutes of National Importance or Universities / University level Institution or PSU / Industry:

a) i) Holding analogous post or
   ii) With at least 05 years’ service in posts carrying Grade Pay of Rs. 6600/- or its equivalent and having experience in administration, establishment and accounts matters.

b) Possessing educational qualification as given below:

   A Master degree or its equivalent in any discipline from a recognized University with at least 55 % marks or its equivalent Grade of B in the UGC seven points scale and consistently good academic record set out in these regulations.

GENERAL INSTRUCTIONS:-

1) Candidates should read carefully the requisite minimum essential qualifications, knowledge, experience laid down in the advertisement before applying for this post.

2) Good knowledge of Computer applications (on word processor, spreadsheet, presentations software etc. and OS like MS-Windows, LINUX etc.).

3) In addition to the Matrix as per 7th CPC as mentioned, the posts carry the usual allowances at par with those admissible under IIT Delhi rules in the corresponding Pay Matrix. The other terms and conditions of the appointment on deputation will be governed in accordance with the guidelines issued by the GoI/DoPT vide letter No. 6/8/2009-Estt.(Pay II) dated 17.06.2010 and as amended from time to time in the light of 7th CPC.

4) Print out of the application to be forwarded by the Parent Office/ Deptt. of the concerned applicant along with complete and upto date CR dossiers/ Assessment reports of the officers for the last 05 years with photocopies of the same duly attested by an officer.

4.1 It may be verified and certified by the Cadre Controlling Authority/HR Department that the particulars furnished by the officer are correct.

4.2 No disciplinary/vigilance case is pending or contemplated against the officer.
4.3 It must also be certified that honesty and integrity of the officer is of a very high order.
4.4 No major/minor penalty has been awarded to him during the last ten years.

5) The selected candidates will be appointed on deputation basis for a period of three years. The period may be curtailed/extended in the interest of administrative exigencies on mutual consent of the lending/borrowing departments, subject to consent, but will not entail any right for absorption in IIT Delhi.

6) Mere fulfillment of qualifications and experience requirements does not entitle any candidate to be called for Written Test/Presentation/Interview. The Institute is free to restrict/change the criteria to call the eligible candidates for the Written Test/Presentation/Interview. Further, IIT Delhi also reserves the right NOT to fill the post advertised, or may decrease/increase the number of posts.

7) No correspondence whatsoever will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview or selection.

8) The relaxation, if any, for suitable/deserving candidate for relevant post may be decided by the Director, IIT Delhi. In case of any dispute/ambiguity/confusion that may occur in the process of selection, the decision of the Director, IIT Delhi shall be final.

9) Outstation candidates called for Written Test/Presentation/Interview for the post will be paid 2nd A/C Railway Fare from the place of duty/residence to Delhi and back by the shortest route through Demand Draft or the amount admissible may be transferred to the Bank Account of the concerned candidate and will not be paid on the spot.

10) The superannuation age of the incumbent holding the post will be 60 years.

11) Incomplete application will be summarily rejected, and application received after last date shall not be entertained and the Institute will not be responsible for any postal delay.

12) (a) The candidates are required to apply ONLINE only from 22/09/2018 to 22/10/2018 up to 04:00 p.m.

(b) For submission of application through ONLINE MODE, please visit Institute’s website:
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1. Direct Link: https://ecampus.iitd.ac.in/IITDSR-0/login
2. Alternatively: http://www.iitd.ac.in/jobs-iitd/index.html

(c) Persons serving in Govt./Semi-Govt./PSUs/Autonomous bodies/CFTI’s, should send the print out of completed application THROUGH PROPER CHANNEL, failing which such persons shall be required to produce NOC at the time of Written Test, provided they must have sent an Advance Copy.

(d) The print out of the completed signed application along with all relevant educational and experience certificates duly self attested must reach the institute on or before ______________ by Post. The envelope, containing complete application, should be super-scribed as “Application for the post of Deputy Registrar” and must be sent to Recruitment Cell, Room No. 207/C-7, Adjoining to Dy. Director (Ops)’s Office, IIT Delhi, Hauz-Khas, New Delhi – 110016.